

Town of Dover
Board of Health, May 8, 2006

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Donna Cook, Secretary, called the roll.

ROLL CALL

PRESENT: Jean Cater, Marie Hoffman, Donna Cook,
Carolyn Blackman, Constance Sibona-Foster,
Sandra Scarneo, Christopher Chapman

ABSENT: Christopher Chapman
Frank Poolas, Alderman
Jack Delaney, Alderman

ALSO PRESENT: Donald Costanzo, Health Officer

President Hoffman called for a motion to accept the minutes from the April 2006, Regular Meeting of the Board of Health.

A motion to accept the minutes from the April 2006 Regular Meeting of the Board of Health was made by Donna Cook and duly seconded by Carolyn Blackman.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from QS Technologies, Inc. to the Dover Health Department dated 4/20/06; re: patient record database software.
2. Letter from Paul Nusbaum, Esquire to the HO dated 5/4/06; re: signage & marketing.

President Hoffman asked if there was any correspondence to discuss. The HO mentioned the letter regarding the Zufall Health Center. The name of the clinic from the Dover Community Clinic to the Zufall Health Center will soon be official.

OLD BUSINESS:

The HO also distributed the summary of Health Department activities for the previous month and discussed with the Board various parts of the report.

Garbage tonnage for April 2006 was 442.20 tons; down from the same month one-year ago by 50.73 tons or 10.3%.

Garbage sticker receipts for April 2006 were \$3,270.00; down from the same month one-year ago by \$870.00 or 21%.

The HO commented that the extensive data that we have accumulated confirms that we have a tight handle on tonnage with a long history of stable figures.

Connie Foster asked the HO if he had the opportunity to ask animal control about the slow response to a sick skunk complaint reported in April. The HO said he did and showed the incident report to Ms. Foster. However, upon examination of the report it was noted that the skunk complaint was the wrong one. The skunk complaint occurred on Jordan Terrace just off of Penn Avenue. The HO will again approach animal control and get the details for the skunk incident that occurred on Sunday, April 9th.

At its April 10, 2006, regular meeting, the Board of Health introduced and passed on first reading a food-handlers' ordinance. The ordinance was published in *The Citizen* newspaper on April 19, 2006, as required by law.

A motion to pass an ordinance of the Board of Health of the Town of Dover, County of Morris and the State of New Jersey amending and supplementing Chapter 407, FOOD-HANDLING ESTABLISHMENTS, RETAIL, of the Code of the Town of Dover on second reading was made by Marie Hoffman and duly seconded by Sandra Scarneo.

ROLL CALL VOTE ALL AYES; NO NAYS

Sandra Scarneo stated that she read in the newspapers about the newly implemented smoke-free air act that stated the local health department was charged with the enforcement of the law. The HO responded yes. Ms. Scarneo stated that this meant complaints would be directed to the health department. The HO agreed.

Ms. Scarneo asked about smoking outside the town hall on town hall grounds. The HO stated that although you could not smoke indoors, you were permitted to smoke outside. Ms. Scarneo disagreed and believed you could not smoke on the town hall property.

A lengthy discussion on smoke-free issues proceeded. The HO was requested to research the law paying particular attention to what was exempt from the law and what was not exempt and report back to the Board at next month's meeting.

Sandra Scarneo was given a copy of the law and the Board was given smoke-free air act information.

In other old business, Jean Cater commented on an animal control complaint she referred to the HO regarding a resident with unlicensed dogs. Ms. Cater expressed displeasure that summons were not issued.

Sandra Scarneo asked why summons were not issued. The HO responded that he requested the resident to license the dogs and the resident promptly complied.

Ms. Scarneo expressed frustration and displeasure that the HO did not sign complaints, and pointed out that people get notifications all the time and unless they are fined they will not obey the law.

This led to a general discussion of dog licensing, dog at large incidents, the upcoming dog census and animal control enforcement issues.

NEW BUSINESS:

The HO completed the annual report to the NJDHSS requiring Board approval before sending.

After discussion, **a motion to approve the CY 2005 Annual Report for submission to the NJDHSS** was made by Jean Cater and duly seconded by Marie Hoffman.

ROLL CALL VOTE:

MARIE HOFFMAN	YES
DONNA COOK	YES
JEAN CATER	YES
CONNIE FOSTER	YES
CAROLYN BLACKMAN	YES
SANDRA SCARNEO	NO

The HO announced that the following forthcoming Health Department programs:

- 5/16 Female Cancer Screening Program

- 6/3 Cholesterol Screening Program
- 6/13 Male Cancer Screening Program

All of the above programs require pre-registration and are filled on a first come first served basis.

Connie Foster mentioned that she spoke with someone about the mobile health van that offers a package of cardiovascular tests at a reasonable cost. The person she spoke with had good things to say about the overall service.

Sandra Scarneo questioned why you would attend a cancer screening program if you can go to your private physician. The HO responded that the screenings were inexpensive and compliment regular physician care.

The Board proceeded with a general discussion of healthcare, health insurance, etc. as it related to medical tests and screenings.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

Carolyn Blackman stated that she recently visited the health department and observed a line of customers that stretched down the hall to the steps. Carolyn noted that the office was so busy at the time of her visit that she helped Darlene Kasko serve customers at the counter. Ms. Blackman remarked that the services provided by the health department were important to the town.

Connie Foster asked if the HO could include a report on restaurant inspection activities as part of the monthly report. Commencing at next month's meeting, the HO will expand the monthly report to show restaurant inspection activities.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Donna Cook and seconded by Connie Foster.

ALL AYES; NO NAYS

MEETING ADJOURNED